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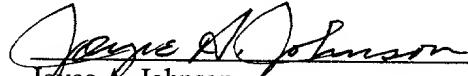
PATENT

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicants: Tracey L. Glenn et al. Examiner: Unassigned  
Serial No. 09/864,932 Group Art Unit: 2152  
Filed: May 24, 2001 Docket No. 310048-531  
Title: COMBINATION POSTCARD-BUSINESS CARD/ROTARY MAILER SYSTEMS AND METHODS

**CERTIFICATE UNDER 37 CFR 1.8**

I hereby certify that this correspondence and identified enclosures are being deposited with the United States Postal Service, first class mail, postage prepaid, under 37 C.F.R. 1.8, and is addressed to: Box Missing Parts, Commissioner for Patents, Washington, D.C. 20231 on January 23, 2002.

  
Joyce A. Johnson

**RESPONSE TO NOTICE TO FILE MISSING  
PARTS OF NONPROVISIONAL APPLICATION**

Box MISSING PARTS  
Commissioner for Patents  
Washington, D.C. 20231

Sir:

This communication is in response to the Notice to File Missing Parts of Non-Provisional Application Under 37 C.F.R. 1.53(b) dated July 25, 2001 for the above-identified patent application.

In response, Applicants enclose herewith the originals of Declaration and Petition executed by the inventors for filing in the above-identified patent application, and eleven (11) sheets of formal drawings.

Applicants respectfully submit that the Application is now complete, and request that the Application proceed to examination.

Applicants also hereby submit the Government filing fee in the amount of \$1,320 for the patent application plus \$130 to cover the cost of responding to the Notice to File Missing Parts of Application which totals \$1,450.

The period for response has been extended until January 25, 2002 by the filing of a Request for a Four-Month Extension of Time Under 37 C.F.R. § 1.136(a) together with the appropriate fee of \$1,440 for a large entity and is being submitted herewith.

*Any additional fees required in connection with this communication which are not specifically provided for herewith are authorized to be charged to the Deposit Account No. 16-2230 in the name of Oppenheimer Wolff & Donnelly LLP. Any overpayments are also authorized to be credited to this account. A duplicate of this paper is enclosed.*

Respectfully submitted,



Marc P. Bobys, Registration No. 45,267  
Attorney for Applicants

Attachments:

- Government fee of \$1,450.00 (our Check No. 024562)
- This paper in duplicate
- Combined Declaration and Petition
- Copy of Notice to File Missing Parts of Nonprovisional Application
- Request for a Four-Month Extension of Time for \$1,440 (our Check No. 024563)
- Return Acknowledgment Postcard

OPPENHEIMER WOLFF & DONNELLY LLP  
2029 Century Park East, Suite 3800  
Los Angeles, CA 90067-3024  
Telephone: (310) 788-5000  
Facsimile: (310) 788-5100



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COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/864,932	05/24/2001	Tracey L. Glenn	310048-531

**CONFIRMATION NO. 1692**

**FORMALITIES LETTER**



\*OC000000006339923\*

DOUGLAS N. LARSON, ESQ.  
OPPENHEIMER WOLFF & DONNELLY LLP  
2029 Century Park East, Suite 3800  
Los Angeles, CA 90067

Date Mailed: 07/25/2001

**NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION**

**FILED UNDER 37 CFR 1.53(b)**

***Filing Date Granted***

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 710 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).*
- Total additional claim fee(s) for this application is \$610.
  - \$450 for 25 total claims over 20.
  - \$160 for 2 independent claims over 3 .
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 1450.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

**RECEIVED**

JUL 30 2001

**OWD**

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*A copy of this notice **MUST** be returned with the reply.*

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Customer Service Center  
Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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